

**BROOKLYN COLLEGE
FTP ACCOUNT APPLICATION FOR EXTRANET WEB PAGES**

Please read this ENTIRE form and print clearly or type

Note: The Extranet server is provided as an accommodation to users who require the use of server-side scripting in their web pages (e.g.: ASP). Due to the inherently insecure nature of these web pages, they may not be published on the college's primary web servers. To limit exposure from any attacks on this server, it is positioned outside of our firewall - hence the term "Extra"-net. You should not expect the same level of reliability and availability on the Extranet server, as is typically provided on the college's primary web servers, because Windows NT and IIS are more susceptible to attack and user error. ITS recommends that you consult the NetworkWeb support group on how to maximize your security using this technology. Please create your pages responsibly and thoroughly test them before publishing them.

Your FTP account request will be reviewed and verified. Incomplete forms may be returned and can delay the setup process. Your FTP account should be completed within two weeks of receipt. Each individual is responsible for maintaining his/her own web directory/subdirectories and for keeping the FTP account ID and password confidential. **Please submit the properly completed form to the ITS Network Group at 4th FL Library, ITS Entrance.** If you encounter a problem with your account after you have been notified that it is ready, call the ITS Network Group (718/951-5861) or send e-mail to: Network Support Services (netgroup@brooklyn.cuny.edu).

I agree to use this account for the sole purpose of maintaining a Web site on the Brooklyn College Academic Web Server and its Web Directory space. This Web Directory space and my FTP Access account will be allocated by the Computer Center (ITS) to enable a department, program, and/or faculty member to "publish" a Web page. I understand that this account is for my use and/or my department's use only, and I agree that I will not permit others to use it. I agree to obey all rules of use for the BC Academic Web Server, including all the rules contained in ACCEPTABLE USE OF COMPUTING RESOURCES POLICY (<http://infotech.brooklyn.cuny.edu/standards/standards.html>). I agree to respect the rights of privacy, property rights, and copyrights of data and computer programs belonging to others. I agree that I will not pry into privileged system files or programs. I agree not to copy system files or programs, even though I may have access to them. I will respect the rights of all other users of the system and will not knowingly use computing services in any way that is disruptive or damaging to the system or any other users.

I understand that abuse of the system or other violation of this agreement may result in revocation of this account, and could result in administrative and/or legal action, as determined by the college.

☞ By acceptance of this account I certify that I have read, understand and agree to all of the above, including the availability issues described above.

A P P L I C A N T	Name: _____ Title: _____	<p>NOTE:</p> <p>The web directory name and FTP account ID will be chosen for you. You will have the ability to create your own subdirectories.</p> <p>Please write clearly the FTP account password below:</p> <p>(Choose 8 characters, do not use words found in a dictionary or proper names and use a combination of letters & numbers for security purposes.)</p> <div style="border: 1px solid black; width: 100%; height: 20px; margin-top: 5px;"></div>
	Signature: _____ Date: ____ / ____ / ____	
	Telephone #: _____ E-mail: _____	
	Dept. / Room #: _____	
	Special Requests or Instructions: _____ _____	
(For additional space, use back of page)		

DO NOT WRITE BELOW THIS LINE

Approved/Established by: _____ **Date:** _____ **Web directory:** _____